

# United States Bankruptcy Court Northern District of New York

## POSITION VACANCY ANNOUNCEMENT

Position: **Programmer**

Location: Albany, Utica or Syracuse New York

CL-25 (with promotional potential to CL-29) depending upon qualifications and experience  
(\$34,340-\$96,313)

Position Open Until Filled

---

The Clerk of the United States Bankruptcy Court for the Northern District of New York is accepting applications for an **Programmer**. This position will be located in Albany, Utica or Syracuse New York. The candidate selected for the position will be responsible for designing, developing and maintaining programs for use by the court, trouble-shooting and repairing day to day user problems; performing basic repairs on PC equipment and performing other duties as assigned.

### **POSITION OVERVIEW AND DUTIES AND RESPONSIBILITIES:**

Duties of this position include but are not limited to: Design, development, implementation and support of distributed software applications. Analyzes user specifications and database requirements. Encodes, tests, debugs, and documents programs on large-scale, complex projects. Revises, updates, repairs, and expands existing software applications and documentation as required. Program user interfaces, writes core business logic, designs databases, and demonstrates good coding practices with a willingness to stay committed to existing coding standards. Exhibits the skill level to integrate locally developed applications with national applications. Experience programming in Linux, MS Windows Server 2003, Novell, and Microsoft XP Operating Systems while developing stored procedures, triggers, and substantial SQL statements.

### **MINIMUM QUALIFICATION STANDARDS AND EDUCATION SUBSTITUTIONS:**

The incumbent must be a high school graduate or equivalent. The CL-29 level requires three years of general experience, and three years specialized experience, including at least one year equivalent to the CL-28 level. The CL-28 level requires three years of general experience, and three years specialized experience, including at least one year equivalent to the CL-27 level. The CL-27 level requires two years of general experience, and three years specialized experience, including at least one year equivalent to work at the CL-26 level. The CL-26 level requires two years of general experience, and three years specialized experience, including at least one year equivalent to work at the CL-25 level. Education above the high school level may be substituted for some work experience. The person selected for this position must possess strong written and verbal communication skills in order to interact with non-automation personnel. He or she must be able to interact with automation staff and system customers in a positive, supportive manner and work independently with minimal direct supervision. Applicants must demonstrate an outgoing personality (a "people person"), excellent communication skills, flexibility and a strong

work ethic. Applicant may be asked to demonstrate abilities and/or provide evidence of accomplishment.

**SPECIALIZED EXPERIENCE:**

Demonstrate knowledge of, and experience working with a variety of programming languages and tools. Knowledge of, and experience working with the following specific languages and/or tools is required for the position: Perl, Python, XML, SQL, HTML, JavaScript, Shell scripting (csh, ksh, bash), Crystal Reports, Visual Basic. General knowledge in WordPerfect, Adobe Acrobat, Lotus Notes, Microsoft Office and other related applications. Knowledge in PHP and Microsoft. Net development platform a plus.

**PROCEDURE:**

Interested parties should submit a cover letter and resume to:

Richard G. Zeh, Sr.  
Clerk of Court  
U.S. Bankruptcy Court, James T. Foley U.S. Courthouse  
445 Broadway, Suite 330  
Albany, NY 12207

Mark the envelope **Personal and Confidential**.

**INFORMATION TO APPLICANTS:**

All appointees are “at will” employees subject to a one-year probationary period. The court will not pay for any location or relocation expenses. The position offers full federal benefits and is subject to mandatory direct deposit. Employees are required to adhere to the code of conduct which is available for review upon request. Final candidates will be subject to a background check. **Applicants selected for a personal interview will receive a telephone call to schedule an interview. Only those applicants selected for an interview will receive communication from the court.**

\*\*\*\*\*EQUAL OPPORTUNITY EMPLOYER\*\*\*\*\*

6/15/2006